HKN Spring 2018 Candidate Packet

Why were you invited?

▪ You were invited to join this HONOR society because your records indicate that you are an excellent candidate to be SUCCESSFUL in your profession.
▪ You were invited to join not only because you have the best grades in the school but also because we believe you are the future leader of our profession, our community, and our country.
▪ To be eligible you needed to have a 3.5 GPA or higher for juniors or a 3.4 GPA or higher for seniors, or be a graduate student in good standing

Why should you join?

▪ Eta Kappa Nu members are marked people, sought after by the best companies for employment year after year.
▪ HKN provides an avenue through which you can interact with faculty on an informal basis through our social programs.
▪ HKN provides excellent leadership opportunities that allow you to develop the skills needed in industry and our community.
▪ Your talents and dedication to your career have proven yourself worthy of the membership of this society, and we hope you take advantage of this opportunity to come forward and join.

HKN Purpose

▪ To recognize scholars who, by their attainments in college or in practice, have manifested a deep interest and marked ability in the profession of Electrical and Computer Engineering.
▪ To promote community development and service to the Georgia Tech community as well as throughout the Atlanta area.

HKN History

▪ HKN was founded at the University of Illinois at Urbana-Champaign in 1904. Georgia Tech’s chapter was chartered in 1941. Worldwide, HKN has about 200,000 members and over 200 active chapters in top universities.
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Chapter Activities

- **ECE Spring Picnic** – All ECE students, faculty, and staff are invited to an afternoon of food, fellowship, and fun. The picnic, hosted each year by HKN, is solely funded from corporate sponsorships. The following awards are presented:
  - Outstanding Sophomore Award
  - Outstanding Senior Award
  - Outstanding Teacher Award

- **Bridge-to-Business Program (B2B)** – A program in which corporations are invited to make a presentation exclusively to members of Eta Kappa Nu. In the past, these presentations have taken various forms, from personal work histories to corporate recruitment. Members are encouraged to submit their resumes at these B2Bs.

- **Lab Supplies Project** – Every semester, HKN sells chips for lab classes (ECE 2031, ECE 3043, and ECE 3741) at a discounted rate compared to the bookstores. The profits of this project go toward scholarships for undergraduate students in ECE.

- **Community Service Opportunity** – HKN members participate in community service initiatives such as tutoring and repairing medical equipment.

- **Social Events** – HKN members meet up to enjoy fun activities ranging from hot chocolate and movies to hiking at Stone Mountain. Come meet other ECE students and get discounted access to events.

- **Social Committee** – HKN members meet to discuss future social events that we provide monthly.
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Chapter Web Page

http://hkn.gtorg.gatech.edu/

Member in Good Standing

After initiation, HKN members must fulfill several requirements to be considered a member in good standing.

Purpose:
We encourage participation in HKN events for members who remain active. Those will be provided incentives such as priority resumes to companies, cheaper cords, and being “honored members”.

Requirements:
▪ Attend two HKN events
▪ Attend one General Body Meeting
▪ Updated Resume Submitted Every Semester on OrgSync

Benefits:
▪ Cord purchase eligibility
▪ Resume given to companies
▪ “Honored Members” listing on website
▪ Free chapter T-Shirt, Sweatshirt, or V-Neck
▪ Attend Social events and meet other ECEs

Leadership Opportunities

HKN holds officer elections the Monday after the initiation banquet. If you decide to become a member of HKN this semester, you will have the opportunity to take on a leadership position in this organization next semester. These positions show future employers that you are a top student academically as well as a strong leader.

Corporate Sponsorship

HKN’s Beta Mu chapter is solely funded by corporate donations (meaning we get no money from SGA). Companies interact with HKN through our Bridge to Business program, the annual Spring Picnic, and other opportunities that arise throughout the semester.

HKN Scholarships

The Beta Mu chapter sells lab kits to ECE students at a discounted price. All proceeds go toward a scholarship fund. There will be two HKN scholarships awarded every year. The first scholarship will be awarded in the Fall semester to a group/individual that has shown extensive innovation in the field of ECE. The second one will be handed out in the Spring semester to an outstanding ECE junior.
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Membership Requirements

- GPA: 3.5 or higher for juniors, 3.4 or higher for seniors.
- Information Sheet: Each initiate must fill out an information sheet.
- Initiation Banquet: Each initiate must attend the Initiation Banquet.
- Dues: Each member may pay lifetime membership dues.
- Service Project: Each initiate must complete a service project.
- Professor Invitations: Each initiate must invite 1 professor to the Fall banquet.
- Officer Signatures: Each initiate must obtain at least 6 officers’ signatures.
- Lab Set Packaging: Each initiate must help package chips.
- (Optional) Bridge Polishing: Each initiate has the option to polish an HKN bridge.

Information Sheet

A link to an information sheet will be sent out shortly. Please complete and submit this form online no later than Friday, January 26th in order to be considered an initiate.

Initiation Banquet

The initiation banquet for the Spring 2018 semester will be held the evening of Monday April 2nd. It will be located at the Georgia Tech Hotel and Conference Center. You are welcome to bring a guest at an additional cost of $30.00 per guest. The initiation banquet is mandatory.

Wheatstone Bridge Polishing

As an HKN initiate, you will receive a Wheatstone bridge. Your bridge can be picked up from the HKN office. It is optional, although recommended, that you polish this bridge. We will hold a bridge polishing party at 7:00 pm on Tuesday, February 20th. You may polish your bridge with a Dremel or by hand. Your polished bridge must be submitted for judging at the initiation banquet. The top two bridges as judged by the officers will receive either half (2nd place) or the entirety of their dues back (1st place).

Membership Dues

A Lifetime Membership Fee of $130 is required. This covers National Dues as well as the banquet and other meeting costs. Please make checks payable to Eta Kappa Nu. Only cash and checks are accepted (with checks being the preferred method of payment). In addition, please specify the number of guests you plan to bring, as a $30.00 will be charged per guest. Membership dues must be paid by Tuesday, March 13th.

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Service Project
In order to be initiated into Eta Kappa Nu, one service project must be completed during the semester of your initiation. Turn in the service project verification sheet no later than Tuesday, March 13th. If you have participated in a service project since the beginning of this semester, it will count as your service project. Feel free to combine this service project with one for another group. We will provide several opportunities for you to complete this requirement through HKN or one of our partner organizations (such as Gamma Beta Phi) on campus. You could also complete this requirement by joining the HKN group for Tech Beautification Day. If you choose to take this option, write down Tech Beautification Day as your service project and get your signature from an officer that day.

ECE Professor Invitations
Each candidate is required to invite ONE ECE professor to the banquet on behalf of HKN. A personal invitation is REQUIRED (i.e. invite the professor in person and give him/her the invitation letter). An invitation letter from HKN will be e-mailed to you, and a list of professors who have already been invited will be displayed in a Google Doc. Please enter the name of a professor who has not already been invited, print out the letter, and hand deliver it. Please bear in mind that your responsibility extends to delivering the invitation only. You are not expected to ensure that the professor attends. Also, the professor will be considered a guest of HKN, and you are not expected to pay $30 for their attendance at the banquet. The professors need to be invited no later than Tuesday, March 13th in order to give them time to RSVP.

Officer Signatures
Each candidate is required to obtain signatures from any 6 officers of HKN no later than Tuesday, March 13th. This ensures that you actually meet the officers of HKN before joining. You can complete this requirement by coming to office hours (held in the HKN office in VL C444), officer meetings (every Monday from 6:00pm – 7:00 pm in Van Leer C240), or any HKN event.

Lab Set Packaging
Each candidate is required to attend the lab set packaging party on Tuesday, March 13th. You must package chips for at least 1 hour. Pizza will be provided before the packaging time. This is a great time to get to know your fellow initiates and get those officer signatures!
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Things to Do

⇨ Complete the Information Sheet online by Friday, January 26th
⇨ Attend Bridge Polishing Party (optional) on Tuesday, February 20th
⇨ Hand deliver Professor Invitation for the Initiation Banquet by Tuesday, March 13th
⇨ Attend the lab packaging party on Tuesday, March 13th
⇨ Turn in your Dues ($130 + guest fee) in an envelope, Service Project Verification Sheet, and Officer Signature Form (turn it to the HKN office in VL C444 during office hours, or turn in at the Lab Set Packaging Party) by Tuesday, March 13th

Dates to Remember

➢ Friday, January 26th
   Online info sheet due
➢ Tuesday, February 20th at 6:00 pm
   (Optional) Bridge Polishing Party at VL C456
➢ Tuesday, March 13th
   Invite ONE professor by personally delivering the invitation letter
➢ Tuesday, March 13th at 6:00 pm
   Mandatory Lab Set Packaging Party at VL C456
➢ Tuesday, March 13th
   Membership dues, service project form, and officer signature sheet due
➢ Monday, April 2nd
   Mandatory Initiation Banquet (business formal attire)

Items to Turn in

✓ Dues (cash or check)
✓ Information sheet (online)
✓ Service project verification form (paper)
✓ Officer signature sheets (paper)

Questions?...Comments?...Concerns?

If you have questions about any of this, need to coordinate turning things in, or want to verify we have received your forms, e-mail Victor Barr at victor.barr@gatech.edu or Tarun Muthuchamy at tmuthuchamy3@gatech.edu. If you have a problem that you feel is not being resolved to your satisfaction, please e-mail Frank Zhou at lingfeng_zhou@gatech.edu.
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HKN Contact Information

President: Frank Zhou  lingfeng_zhou@gatech.edu  626-802-8884
Vice President: Grayson Noah  gnoah3@gatech.edu  678-789-2132
Treasurer: Stephen Jenkins  sjenkins41@gatech.edu  470-336-2287
Recording Secretary: Aditya Retnanto  aretnanto@gatech.edu  404-789-7130
Corresponding Secretary: Derin Ozturk  dozturk7@gatech.edu  714-475-8977
Chapter Correspondent Chair: Sehej Ahluwalia  sehej.ahluwalia@gatech.edu  404-542-2891
Webmaster: Randy Deng  rdeng30@gatech.edu  475-204-8581
Most Senior Advisor: Michael Moore  mmoore90@gatech.edu  512-983-8459
Senior Advisor: Andrew McRae  admcrae@gatech.edu  404-988-1836
Honorary Senior Advisor: Helen Li  helenli@gatech.edu  504-657-2484
Lab Supplies Chair: Jialin Wang  jwang462@gatech.edu  612-839-2270
Lab Supplies Chair: Robert Cooper  rcooper39@gatech.edu  910-540-7870
Initiation/Banquet Chair: Tarun Muthuchamy  tmuthuchamy3@gatech.edu  979-571-4702
Initiation/Banquet Chair: Victor Barr  victor.barr3@gatech.edu  404-960-8492
Publicity/Photographer: Priunsh Nagru  pnagru3@gatech.edu  404-610-3518
Corporate Sponsor Chair: Randy Deng  rdeng30@gatech.edu  475-204-8581
Scholarship Chair: Sehej Ahluwalia  sehej.ahluwalia@gatech.edu  404-542-2891
Social/Fundraising Chair: Jeff Zhao  zhao.jeffrey@gatech.edu  302-463-0636
Picnic Chair: Jigna Bhatt  jbhatt7@gatech.edu  770-617-1993
IEEE Representative: Tyler Lee  tlee753@gatech.edu  678-739-1126

Etta Kappa Nu Mailing Address/Phone Number:
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Service Project Verification Sheet (Please PRINT Legibly!)

Name: ________________________________

Service Project Name: __________________________

Date Performed: ______________________________

Contact (person who can verify service performed): ________________________________

Contact's phone number/e-mail: ________________________________

Description of service performed: ________________________________
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Officer Signature Form

The candidate and officer should have a meaningful interaction before the signature is given. Please try to get to know each other a little. Print the officers’ names next to the signatures.

1. __________________________________________

2. __________________________________________

3. __________________________________________

4. __________________________________________

5. __________________________________________

6. __________________________________________

Your Name: ___________________________________.